

LOTTERY APPLICATION

Downing Square Broadway Initiative
Affordable Rental
Preliminary Lottery Application

Please see Application Instruction Sheet

FOR INCLUSION IN THE LOTTERY
COMPLETED APPLICATION MUST BE POSTMARKED
NO LATER THAN June 11, 2021
Application may be mailed to:
Housing Corp of Arlington
Downing Square Lottery
252 Massachusetts Avenue
Arlington, MA 02474

Management use only:
Date/Time Rcd _____
Application # _____
Lottery # _____

Applying for: One Bedroom Two Bedroom Three Bedroom

HANDICAPPED ADAPTED: If you or a member of your household need or prefer a unit with special design features, please check appropriate box:

Mobility Vision Hearing Other Please specify: _____

Applicant's Name: _____

Social Security Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Home #: _____ Work #: _____ Cell #: _____

Co-Applicant's Name: _____ Soc. Sec. #: _____

Address (if different): _____

City: _____ State: _____ Zip: _____

Home #: _____ Work #: _____ Cell #: _____

Income Verification (including investment income. Income must be reported for all household members over 18.) Total gross income: Includes income from all sources such as employment, investments, social security, child support and alimony, etc.

	Household Member	Relationship	Date of Birth	Gross Annual Income	Source of Income	Value of Assets	Full Time Student Yes / No
1	Self						
2							
3							
4							
5							
6							



Home Ownership

Do you currently own your own home?

Yes No

Rental Assistance

Do you have rental assistance such as; Section 8 Mobile Voucher or MRVP (Massachusetts Rental Voucher Program)

Yes No

Preference(s), please check applicable box

- 1. Are you seeking preference as a current resident of the Town of Arlington?
If yes, attach proof of residency (lease, utility bill, car registration, etc.) Yes No
- 2. Are you seeking preference as a Municipal Employees of the Town of Arlington, such as teachers, janitors, firefighters, police officers, librarians, or town hall employees?
If yes, attach proof of employment ((pay stubs, letter from employer, etc). Yes No
- 3. Are you seeking preference as a current employee of a local business located in the Town of Arlington?
If yes, attach proof of employment (pay stubs, letter from employer, etc). Yes No
- 4. Are you seeking preference as an applicant who has been hired to work in the City of Arlington?
If yes, attach proof of employment offer (letter from employer, Bona Fide Offer Letter, etc). Yes No

EQUAL OPPORTUNITY / FAIR HOUSING INFORMATION

The following information will be required by the Federal Government to monitor this owner / management agent's compliance with Equal Housing Opportunity and Fair Housing Laws. The law provides that an applicant may not be discriminated against on the basis of the information supplied below whether or not the information is furnished.

RACE OR NATIONAL ORIGIN (your response to this section is voluntary)

<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Native American or Alaskan Native	<input type="checkbox"/> Black/African American
	<input type="checkbox"/> Asian	<input type="checkbox"/> White/Non-Minority
<input type="checkbox"/> Non Hispanic/Latino	<input type="checkbox"/> Native Hawaiian or Pacific Islander	<input type="checkbox"/> Other

I understand and grant permission for all of the above information to be verified by the owner / agent. I further understand and grant permission to authorize a credit bureau service to make any consumer report and investigative consumer report, whereby information is obtained through public records, personal or telephonic interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry may include information as to my character, credit worthiness, credit standing, and credit capacity. I understand that I have the right to make a written request within a reasonable period of time to receive information about the nature and scope of any such report that is made.

Please Read each item below carefully before you sign.

- 1. I hereby certify that the information provided in this Lottery Rank application is correct to the best of my knowledge.
- 2. I understand that this is a Lottery Rank application and the information provided does not guarantee housing. Additional information and verifications will be necessary to complete the standard application process.
- 3. I understand that I may submit only one application per household and that duplicate household applications will disqualify my household from the lottery.

Applicant's Signature

Date

Co-Applicant Signature

Date



LOTTERY RENTAL APPLICATION INSTRUCTIONS

Please read this notice in full before completing your application.

Additional information and applications are available by calling Housing Corp of Arlington

Eligibility Criteria

1. Your total household income and assets must be within the required limits.
Include as income: income of all household members 18 years of age and older, include gross income from employment (including overtime, bonuses and commissions), pensions, annuities, dividends, interest on assets, social security, social security supplement, alimony and child support, veterans' benefits, unemployment and disability compensation, welfare assistance, regular gifts, etc.
Include as assets: the current value of all savings, checking and investment accounts (including retirement and educational accounts), real estate, investment property, etc. (do not include automobile(s) and other personal property).
2. Divestment of assets within one year of application for less than full value and fair cash value will be counted for imputation of income at full and fair value.
3. If claiming a Local Preference your Lottery Application must include verification of the Preference.
4. Your household size and composition must be appropriate for the unit size.
5. You must be credit-worthy, have sufficient income to afford the rent. Generally, you should be paying no more than 40 percent of your gross income to rent or assets equal to at least two years of rent.
6. You have not committed any fraud in connection with any federal or state housing assistance program, and not owe rent or other amounts in connection with housing assistance.
7. You intend to reside in the development as your primary residence.
8. Note: Individuals with a financial interest in the development and their families are not eligible to apply.

Application Process

1. You must fill out the application **completely** and return postmarked no later than the advertised deadline date to Housing Corp of Arlington c/o Andalusian Property Management.
2. If unsigned or incomplete, your Lottery Rental Application will be rejected.
3. Information provided on this Lottery Rental Application will be treated as confidential.
4. All information provided will be verified. If you have intentionally falsified information, your application will be rejected.
5. Your household can file only one application, and no household member can appear on more than one application.
6. Lottery Rental Applications will be reviewed as quickly as possible. You will be notified by mail of receipt of your application, your application number, and your eligibility for the rental housing lottery.
7. The lottery consists of a computer algorithm blind randomization of the applicant identification numbers. The order in which your number is randomized, plus your preference category, if any, determines your ranking for a particular unit type.
8. Priority for the accessible units will be for families which require physical accommodations.
9. If your Lottery Rental Application indicates that you have a high likelihood of being offered a unit, you will be required to attend an interview and complete a Rental Application.
10. If you are disabled and require an accessible unit, an extra bedroom for equipment or for a Personal Care Attendant, a reasonable modification of the housing, or a reasonable accommodation of rules, policies, practices or services, please include a letter from your primary health care provider explaining such special requirements.
11. The Lottery will be held at 2:00pm on June 15, 2021. Lottery results will be available within 24 hours on the website. All lottery winners will be contact within 24 hours to complete the secondary application and verification process.
12. For more information please call 781-777-2345

It is unlawful to discriminate against any person because of race, color, religion, national origin, gender, gender identity, sex, sexual orientation, disability, familial status, marital status, genetic information, veteran/military status, and receipt of public assistance, source of income, ancestry, age, or other basis prohibited by federal, state, or local law.

